

Care Homes With and Without Nursing for Under 65's Commissioning Processes and Guideline Fee Structure from 3 April 2023

About this service

The Council has a statutory duty to provide/commission a wide range of care and support services for adults with an assessed eligible care and support need.

This guide relates **only to care homes with and without nursing for service users under 65**, and should be read alongside the contractual terms, conditions and schedules. These services are usually referred to by Birmingham City Council as 'younger adults' homes and usually provide residential and/or nursing care to service users who are under 65, with an assessed eligible care and support need. This may include service users with a learning disability, mental health condition and/or a physical disability. This also includes those service users aged over 65 but who were placed within the home prior to their 65th birthday and/or those recorded on the Council's care records management system as younger adults care packages.

Background

The Council's Commissioning Strategy (agreed by Cabinet in December 2022) outlines the agreed approach to the purchasing and management of adult social care that will support us to achieve our vision and aims.

From the 3 April 2023, the Council entered into a new Flexible Contracting Arrangement for care homes with and without nursing for under 65's. This arrangement is similar to a dynamic purchasing system, in that new care homes can join the contract at any time.

All the terms and conditions, contract schedules and Commissioning Strategy are available by registering for the tender process using the following link:

[CareMatch Portal](#)

How will new care packages be allocated to providers?

Once the Council has finalised an assessment for a potential service user and confirmed they meet the eligibility criteria, the Council will contact providers via CareMatch Portal with a care package referral. This assessment will quantify the number of care hours required by the service user per week. This will then be used to determine the guide price for these services as detailed in **Appendix 1**.

For care homes with and without nursing for under 65's, you will be asked to confirm you have a vacancy and can meet the citizen's needs as detailed in their support plan.

You will be asked to confirm that the cost of the care package to the Council is within the guide price set out in **Appendix 1**, based on the level of needs contained in the support plan.

The providers with the highest quality rating under the Council's Quality Assurance Framework will be identified and service users will be presented with details of these provider(s). Service users who are moving to a care home can choose where they want to live in line with the Choice Directive.

In situations where Providers make offers for care packages above the guide price, you will be asked to submit a breakdown of the proposed fee and information about your service costs. You may be required to submit further evidence to substantiate these costs and these may be the subject of further clarification by the Council. This is likely to include information similar to that in **Appendix 2**.

Where multiple offers are received both within and outside of the guide price, those within the guide price will be prioritised in quality order. Other offers will also be presented to the service user in quality order as they may choose a more expensive provider and agree to pay a top up.

The detailed process to be used to match service users under 65, to residential and nursing providers, is included within **Appendix 3**.

What about existing care packages?

For existing care packages there are a number of potential scenarios as set out below:

Scenario 1. You choose not to submit a tender to join the new contract

In cases where you may have chosen not to join the contract but have existing care packages commissioned by the Council, you will no longer receive any new care packages from the Council with immediate effect.

Current contracts do allow for care packages to continue on their previous terms and conditions (including the existing price) which will allow dialogue with affected service users and families. Please note that annual fee uplifts are only payable to providers awarded a 2023 care home contract and so fees will remain at the rate paid for the year 2022/23 for providers not holding a 2023 contract.

Should you decide not to apply, the Council will commence dialogue with service users and their families to start considering moves to alternative contracted provision. This will take into account service user needs and all necessary legal processes to ensure service users are supported to make informed choices.

Scenario 2. You are unsuccessful in joining the new contract e.g. you are CQC rated Inadequate

In cases where you are unsuccessful in joining the new contract, you will no longer receive any new care packages from the Council. Should you make the necessary improvements and have received a rating from CQC of Requires Improvement or above, you will be allowed to reapply to join the new contract.

Should you be unable to make the necessary improvements, the Council will commence dialogue with any existing Birmingham City Council funded service users and their families to start considering moves to alternative contracted provision. This will take into account service user needs and all necessary legal processes to ensure service users are supported to make informed choices.

Current contracts do allow for care packages to continue on their previous terms and conditions (including the existing price) which will allow dialogue with effected service users and families and some time for you to make the necessary quality improvements.

Should you have been unsuccessful for any other reason (for which you will be notified by the Council once we have evaluated your submission to join the Flexible Contracting Arrangement), you will be able to reapply once you have addressed this issue.

Scenario 3. You sign up to the new contract

Should you choose to sign up to the new contract, you will be eligible to make offers for new care packages and all other terms and conditions of the 2023 contract shall apply from the date you are awarded the contract including:

- All existing younger adult residential and nursing care packages (excluding the Funded Nursing Care element) shall be increased by the percentage uplift applied to the Younger Adult Care Homes Guide Price. For example, in 2023/24 this is 8.74%.

You can view the current fee summary on our website using this link:

[Invoice payment and fees](#)

What will the Council pay for these services?

The Council has set out a fee structure for younger adults care homes which is based on a assessment of care hours needed by the individual (as summarised in Appendix 1) and is split into six bands as follows:

Band	No. of hours of care and support/week	2023/24 fee
Band 1	0-27	£622.00 (£715.00 for nursing)
Band 2	28-42	£870.74
Band 3	43-57	£1181.71
Band 4	58-72	£1430.50
Band 5	73-87	£1679.27
Band 6	88-102	£1928.06

Where a provider is proposing fees above the guide price, an 'open book' approach will require providers to submit a transparent breakdown of their costs in meeting the needs of the individual service user.

Where a service user has care needs that are above 102 hours per week, the setting of fees will be undertaken through the 'open book' process described above.

Will there be an annual increase in fees?

The Council recognises underlying price pressures within the care sector, particularly those in relation to employee costs, which make up the largest proportion of the cost of delivering care. The Council is committed to ensuring the care sector remains viable, not only as it delivers care to some of our most vulnerable citizens, but also as a major employer across the region.

For those providers that sign up to the contract and are on the standard fees, these will be reviewed and increased annually in line with the principles set out in the Flexible Contracting Arrangement which currently includes:

- Changes in the rate of inflation including consideration of the Consumer Price Index (CPI) and the Consumer Price Index Housing (CPIH).
- Changes in national minimum wage rates including the National Minimum Wage and National Living Wage.
- Other relevant price pressures likely to significantly impact on the care sector e.g changes to employer pension contributions and National Insurance.
- Regional price comparison data
- Open book accounting returns from care providers
- Views of sustainability of the care sector including the scale of providers in the local market
- Affordability to the Council within the context of the overall annual budget settlement

For out of city providers, there will be no automatic annual increase.

What is included with the guide price?

The guide price must ensure that the terms and conditions of contract, including the relevant service specification are met, as well as the individual needs of the service user as detailed in their support plan.

All nursing related costs must be met through the Funded Nursing Care (FNC) or Continuing Health Care (CHC) contributions and shall not be payable by Birmingham City Council.

Providers must pay all employees (regardless of age) the Birmingham Care Wage. This will be equivalent to the National Living Wage (£10.42/hour from 1 April 2023).

When a person needing care - or their family - have specifically requested accommodation that is more expensive or are getting a genuine upgrade in the services they are receiving, a Third Party Top Up may be required.

Where can I get further information?

Please be reminded that if you currently provide these services to the Council and don't tender/apply for the new contracts, the Council will not agree any new care packages with you and any existing care packages will be the subject of the transition arrangements set out in Scenario 1 above.

It is therefore important that you carefully consider your options and make the necessary tender/application using the links below, should you wish to carry on contracting with Birmingham City Council:

[CareMatch Portal](#)

The Council publishes a range of information, advice, support and guidance on its website that can be found at:

[Information for care providers](#)

Appendix 1

To reflect the more complex range of care and support provided for those citizens between 18 – 64 years old with a learning disability, physical disability or mental health condition, a banded price guide has been developed. The Council will ensure prices paid for care and support are directly linked to the amount of care and support required. It will also ensure a transparent and fair pricing structure for all providers.

The tables below give an indication of the needs that will need to be met and should be delivered by care providers within each of the proposed bands. Please note that this is not designed to be a complete list, but gives examples of the needs that are most likely to be met within the proposed price band.

The proposed number of hours of care and support will be identified through an assessment of eligible care and support needs. For those citizens who have eligible care and support needs that are in excess of 102 hours per week, the setting of fees will be undertaken through the 'open book' process described above.

Band 1

Number of hours of care & support per week, per citizen	0 - 27
Fully Inclusive Guide Price	£537.00/week (2020/2021)

Examples of needs that may need to be met and managed for service users assessed as being within Band 1:

Managing Nutrition	Maintaining Personal Hygiene	Managing Toileting Needs
<p>PEG feeding but independently managed.</p> <p>May require a specialist diet - support with planning preparation. Independent feeding with enablement potential.</p> <p>Needs prompting to eat. May require structured routine around specific mealtimes. Can make simple cold snacks and drinks but requires support to prepare a main meal - enablement potential.</p>	<p>Unable to maintain some aspects of personal hygiene due to physical impairment, requires assistance with some aspects of personal care, has full awareness of needs.</p> <p>Through behaviour and or cognitive impairment does not engage with occasional personal care routines and requires strategies like picture prompts or checklist in place to assist independence. Adult may have enablement potential.</p>	<p>Able to use the toilet independently but might have occasional accidents due to being forgetful or easily distracted. Requires prompts/observations.</p> <p>May need support/reminders to attend to personal hygiene (lack of motivation/depression).</p> <p>Requires support with pad changing and requests this support.</p>
Being appropriately clothed	Being able to make use of the adult's home safely	Maintaining a habitable home environment

<p>Able to manage most elements of dressing. Requires prompting to ensure clothing is appropriate/dressed correctly. Enablement potential.</p>	<p>Safe with unsupervised time in own space, some awareness of support needs and can ask for help where needed</p> <p>Able to move safely around the home without support but may have periods of illness that require additional support at times (affects mobility)</p> <p>May have anxiety/behaviours/safety of self/safety of others/potential for property damage but can usually manage this by requesting support from staff.</p>	<p>Some awareness of own environment and need to maintain for safety and comfort. However, unable to maintain the environment safely without support - prompting and encouragement. Potential to develop these skills independently with planned support.</p> <p>Awareness of need to maintain environment and they are able to participate in most domestic activities and have enablement potential.</p> <p>Awareness of own environment and need to maintain for safety and comfort. Can participate in most domestic activities but requires support/prompting. Has enablement potential.</p>
<p>Developing and maintaining family and other personal relationships</p>	<p>Accessing and engaging in work, training, education or volunteering</p>	<p>Making use of necessary facilities or services in the local community, including public transport and recreational facilities or services.</p>
<p>Unable to independently maintain family and other personal relationships - can request support as unable to initiate contact.</p> <p>Occasional supervision required due to frequent arising conflicts/inappropriate behaviours (relationships/sexual contact). Has awareness, can request support. Requires reassurance/guidance/prompts.</p>	<p>Requires a carer to be accessible on occasions engage in work or learning because of cognitive impairment or behavioural difficulties.</p> <p>Requires a shared carer to be accessible on occasions to engage in work or learning because of physical impairment.</p>	<p>Can access some parts of the community that they are familiar with as part of a routine and take appropriate action to safeguard themselves when out and about but needs support to access new areas/attend appointments.</p> <p>Can recognise risks in the community on familiar/planned routes but may struggle with unpredictable events in the community requiring telephone support. Potential for enablement.</p> <p>Can use public transport for familiar routes but needs support for new routes - potential for travel training.</p>

Band 2

Number of hours of care & support per week, per citizen	28 - 42
Fully Inclusive Guide Price	£751.81/week (2020/2021)

Examples of needs that may need to be met and managed for service users assessed as being within Band 2:

Managing Nutrition	Maintaining Personal Hygiene	Managing Toileting Needs
<p>PEG feeding that is independently managed unless there is an issue - they require support but can ask for it.</p> <p>Specialist diet - support with preparation. Requiring shared support to monitor feeding during meal times.</p> <p>Self-neglect resulting in occasionally refusing to eat at times. Eating disorders/anxieties around food needing support. May require structured routine around all mealtimes. Can make simple cold snacks and drinks but requires all hot meals to be prepared.</p>	<p>Unable to maintain some aspects of personal hygiene, requires assistance with some aspects of personal care and transfers, has some awareness of needs, requires support of at least one person.</p> <p>Through behaviour and or cognitive impairment does not engage with occasional personal care routines and requires prompting to maintain hygiene.</p>	<p>Mobility issues limits ability to carry out some tasks relating to toileting (e.g. unable to undress without support).</p> <p>Requires support with pad changing - needs to be anticipated as unable/does not request support.</p>
Being appropriately clothed	Being able to make use of the adult's home safely	Maintaining a habitable home environment
<p>Able to manage most elements of dressing. Requires occasional support of one person. Will be able to participate in most tasks.</p> <p>Needs occasional intervention due to removing clothing (sensory/behavioural) at home - responsive to prompting/instruction - support of one/shared carer.</p>	<p>Needs support with transfers so they can access their environment safely.</p> <p>Able to move safely around the home if appropriate aids/adaptations are in place but may require intervention at times.</p> <p>May have anxiety/behaviours/safety of self/safety of others/potential for property damage but distractions techniques are usually effective to avoid incident.</p>	<p>Some awareness of own environment and need to maintain for safety and comfort. However, requires prompting and encouragement, is able to ask for support.</p> <p>Awareness of need to maintain environment and they are able to participate in most domestic activities but due to physical impairments they are unable to complete some full tasks without support.</p> <p>Awareness of own environment and need to maintain for safety and comfort. Can participate in some domestic activities but requires support.</p>

Developing and maintaining family and other personal relationships	Accessing and engaging in work, training, education or volunteering	Making use of necessary facilities or services in the local community, including public transport and recreational facilities or services.
<p>Unable to maintain family and other personal relationships - may have an impact on wellbeing/behaviours. Requires occasional staff intervention.</p> <p>Occasional supervision required due to frequent arising conflicts/inappropriate behaviours (relationships/sexual contact). Has awareness, can request support. Requires intervention of one member of staff.</p>	<p>Requires a shared carer to be accessible regularly to engage in work or learning because of cognitive impairment or behavioural difficulties.</p> <p>Requires a shared carer to be accessible regularly to engage in work or learning because of physical impairment.</p>	<p>Able to recognise most risks in the community but unable take appropriate action at all times to safeguard themselves when out and about. Requires support of staff most of the time but this could be shared with others.</p> <p>Able to recognise some risks in the community and take appropriate action in most circumstances to safeguard themselves when out and about. Requires support of staff most of the time but this could be shared with another person. Can recognise risks in the community on familiar/planned routes but may struggle with unpredictable events in the community requiring staff support. Potential for enablement.</p> <p>Can use public transport but requires support of staff to ensure safety.</p>

Band 3

Number of hours of care & support per week, per citizen	43 - 57
Fully Inclusive Guide Price	£1020.32/week (2020/2021)

Examples of needs that may need to be met and managed for service users assessed as being within Band 3:

Managing Nutrition	Maintaining Personal Hygiene	Managing Toileting Needs
<p>PEG feeding intervention from trained staff to start and finish.</p> <p>Dysphagia/specialist diet - requires input from other professionals (e.g. SALT). Specialist diet to be prepared. May need specific food preparation. Requiring shared support to monitor feeding during meal times.</p> <p>Self-neglect resulting in occasionally refusing to eat at times. Eating disorders/anxieties around food needing skilled intervention. Requires structured routine around all mealtimes. Can make simple cold snacks and drinks but requires all hot meals to be prepared.</p>	<p>Unable to maintain any aspect of personal hygiene, requires assistance with all aspects of personal care and transfers, unable to assist, is aware of needs, requires support of at least one person.</p> <p>Through behaviour and or cognitive impairment does not engage with some personal care routines and requires skilled support from 1 person to maintain hygiene.</p>	<p>Unable to use the toilet due to mobility problems and requires hoisting/hands on support from 1 carers. May be able to request support when needed.</p> <p>Unable to use the toilet due to cognition issues such as being unable to understand the process of or forgetting how to perform the activities of using the toilet (e.g. undoing clothing and attending to personal hygiene). Unable to use the toilet due to communication issues such as not being able to tell someone.</p> <p>Requires prompting/distraction techniques around behaviours (responds well/low level prompting) relating to smearing/manual evacuation/sensory needs resulting in eating soiled pads/gloves/eating faeces.</p>
Being appropriately clothed	Being able to make use of the adult's home safely	Maintaining a habitable home environment

<p>Unable to manage some elements of dressing due to physical or cognitive impairment. Requires support of one person. May be able to participate in most tasks.</p> <p>Needs occasional intervention due to removing clothing (sensory/behavioural) at home and in the community - responsive to prompting/instruction - support of one carer.</p>	<p>Unable to recognise most risks in the home or take appropriate action in an emergency without instruction/direction. Support needs to be easily accessible at all times.</p> <p>Unable to access some areas in the home without support (mobility difficulties), unable to move around the environment safely without the support of at least one person.</p> <p>Support needs to be readily accessible to address arising issues - anxiety/behaviours/safety of self/safety of others/Significant property damage but this support does not need to be in close proximity at all times.</p>	<p>Limited awareness of own environment and need to maintain for safety and comfort. Can complete tasks but needs encouragement prompting and supervision. Not able to identify where support is needed.</p> <p>Awareness of need to maintain environment and they are able to participate in many domestic activities but due to physical impairments they are unable to complete the full task without support.</p> <p>Limited awareness of own environment and need to maintain for safety and comfort. Can participate in some domestic activities but requires support.</p>
<p>Developing and maintaining family and other personal relationships</p>	<p>Accessing and engaging in work, training, education or volunteering</p>	<p>Making use of necessary facilities or services in the local community, including public transport and recreational facilities or services.</p>
<p>Unable to maintain family and other personal relationships - has an impact on wellbeing/behaviours. Requires occasional staff intervention.</p> <p>Occasional supervision required due to frequent arising conflicts/inappropriate behaviours (relationships/sexual contact). Has some awareness. Requires intervention of one member of staff.</p>	<p>Requires the support of 1 carer to engage in work or learning because of cognitive impairment or behavioural difficulties.</p> <p>Requires the support of 1 carer to engage in work or learning because of physical impairment.</p>	<p>Able to recognise risks in the community or take appropriate action to safeguard themselves when out and about. Requires support of staff all of the time but this could be shared with another person.</p> <p>Unpredictable/Predictable challenging and potentially dangerous behaviour when in the community requiring intervention by one staff member.</p> <p>Need a specific form of transport due to inability to access public transport because of sensory and/or complex behavioural needs. Can share an escort/be transported with others.</p>

Band 4

Number of hours of care & support per week, per citizen	58 - 72
Fully Inclusive Guide Price	£1235.12/week (2020/2021)

Examples of needs that may need to be met and managed for service users assessed as being within Band 4:

Managing Nutrition	Maintaining Personal Hygiene	Managing Toileting Needs
<p>PEG feeding requiring monitoring and support/intervention from trained staff.</p> <p>Dysphagia/specialist diet - requires input from other professionals (e.g. SALT). Specialist diet to be prepared. May need specific food preparation. Requiring support with feeding during meal times.</p> <p>Self-neglect resulting in occasionally refusing to eat at times. Eating disorders/anxieties around food needing skilled intervention. Requires structured routine around all mealtimes. Need all meals prepared.</p>	<p>Unable to maintain any aspect of personal hygiene, requires assistance with all aspects of personal care and transfers, unable to assist, no awareness of needs, requires support of at least one person.</p> <p>Through behaviour and or cognitive impairment does not engage with any personal care routines and requires skilled support from 1 person to maintain hygiene.</p>	<p>Unable to use the toilet due to being doubly incontinent and risk of skin breakdown requiring planned skilled intervention.</p> <p>Requires occasional risk management around behaviours (may not always be responsive) relating to smearing/manual evacuation/sensory needs resulting in eating soiled pads/gloves/eating faeces.</p> <p>Unable to use the toilet due to mobility/cognitive problems and requires hoisting/hands on support from 1 carers.</p>
Being appropriately clothed	Being able to make use of the adult's home safely	Maintaining a habitable home environment

<p>Unable to manage some elements of dressing due to physical/cognitive impairment. Requires support of one person. May be able to participate in some tasks.</p> <p>Needs regular intervention due to removing clothing (sensory/behavioural) at home and in the community - responsive to prompting/instruction - support of one carer.</p>	<p>Unable to recognise most risks in the home or take appropriate action in an emergency without instruction/direction. Support needs to be easily accessible at all times. May need skilled intervention.</p> <p>Unable to access some areas in the home without support (mobility difficulties), unable to move around the environment safely without the support of at least one person.</p> <p>Support of at least one person needs to be readily accessible to address arising issues - anxiety/behaviours/safety of self/safety of others/Significant property damage but this support does not need to be in close proximity at all times. Regular observations need to be undertaken to ensure safety.</p>	<p>Limited awareness of own environment and need to maintain for safety and comfort. Can complete tasks but needs encouragement prompting and supervision to complete the tasks safely.</p> <p>Awareness of need to maintain environment and they are able to participate in some domestic activities but due to physical impairments they are unable to complete the full task without support.</p> <p>Very limited awareness of own environment and need to maintain for safety and comfort. Can participate in some domestic activities but requires support.</p>
<p>Developing and maintaining family and other personal relationships</p>	<p>Accessing and engaging in work, training, education or volunteering</p>	<p>Making use of necessary facilities or services in the local community, including public transport and recreational facilities or services.</p>
<p>Unable to maintain family and other personal relationships - has a significant impact on wellbeing/behaviours. Requires occasional staff intervention.</p> <p>Regular supervision required due to frequent arising conflicts/inappropriate behaviours (relationships/sexual contact). Has some awareness. Requires intervention of one member of staff.</p>	<p>Requires the skilled support of 1 carer to engage in work or learning because of cognitive impairment or behavioural difficulties.</p> <p>Requires the skilled support of 1 carer to engage in work or learning because of physical impairment.</p>	<p>Unable to recognise many risks in the community or take appropriate action to safeguard themselves when out and about. Requires support of staff at all times.</p> <p>Unpredictable/Predictable challenging and potentially dangerous behaviour when in the community requiring intervention by more than one staff member.</p> <p>Need a specific form of transport due to inability to access public transport because of sensory and/or complex behavioural needs. Can travel with others but requires an escort throughout the journey.</p>

Band 5

Number of hours of care & support per week, per citizen	73 -87
Fully Inclusive Guide Price	£1449.92/week (2020/2021)

Examples of needs that may need to be met and managed for service users assessed as being within Band 5:

Managing Nutrition	Maintaining Personal Hygiene	Managing Toileting Needs
<p>Problematic PEG feeding - requiring frequent monitoring outside the usual PEG maintenance routine. Requires skilled intervention.</p> <p>Dysphagia/specialist diet - requires input from other professionals (e.g. SALT). Liquidised diet requiring monitoring and thickeners in fluids. Requiring close support with feeding (positioning etc.).</p> <p>Self-neglect resulting in refusing to eat at times. Eating disorders/anxieties around food needing skilled intervention. Requires structured routine around all mealtimes. Need all meals prepared.</p>	<p>Unable to maintain any aspect of personal hygiene, requires assistance with all aspects of personal care and transfers, unable to assist, is aware of needs, requires support of at least two people.</p> <p>Through behaviour and or cognitive impairment does not engage with most personal care routines and requires skilled support from 2 people to maintain hygiene.</p>	<p>Unable to use the toilet due to being doubly incontinent and significant risk of skin breakdown requiring frequent skilled intervention.</p> <p>Unable to use the toilet due to non-compliance to prompts for example refuses to sit on the toilet due to anxiety/behaviour issues.</p> <p>Unable to use the toilet due to mobility problems and requires hoisting/hands on support from at least 2 carers. May be able to request support when needed.</p> <p>Requires regular risk management around behaviours relating to smearing/manual evacuation/sensory needs resulting in eating soiled pads/gloves/eating faeces.</p>
Being appropriately clothed	Being able to make use of the adult's home safely	Maintaining a habitable home environment

<p>Unable to manage any element of dressing due to significant physical/cognitive impairment. Requires support of one person.</p> <p>Needs regular skilled intervention due to removing clothing (sensory/behavioural) at home and in the community - requires support of at least one person.</p>	<p>Unable to recognise any risks in the home or take appropriate action in an emergency - requires some supervision and skilled intervention at all times.</p> <p>Unable to access most areas in the home without support (significant mobility difficulties), unable to move around the environment safely without the support of at least one person.</p> <p>Support of at least one person needs to be immediately accessible to address arising issues - anxiety/behaviours/safety of self/safety of others/Significant property damage but this support does not need to be in close proximity at all times - eye line supervision.</p>	<p>No awareness of own environment and need to maintain for safety and comfort. Ability to participate in any domestic activities is very limited.</p> <p>Awareness of need to maintain environments but is very limited in being able to participate in any domestic activities due to significant physical impairment.</p> <p>Very limited awareness of own environment and need to maintain for safety and comfort. Can participate in some domestic activities but requires 1:1 support.</p>
<p>Developing and maintaining family and other personal relationships</p>	<p>Accessing and engaging in work, training, education or volunteering</p>	<p>Making use of necessary facilities or services in the local community, including public transport and recreational facilities or services.</p>
<p>Unable to maintain family and other personal relationships - has a significant impact on wellbeing/behaviours. Requires regular staff intervention.</p> <p>Regular supervision required due to frequent arising conflicts/inappropriate behaviours (relationships/sexual contact). Requires intervention of at least one member of staff.</p>	<p>Requires the skilled support of at least 2 carers to engage in work or learning because of profound cognitive impairment or behavioural difficulties.</p> <p>Requires the skilled support of at least 2 carers to engage in work or learning because of profound physical impairment.</p>	<p>Unable to recognise any risks in the community or take appropriate action to safeguard themselves when out and about- requires close supervision at all times when out - Requires support by more than one staff member.</p> <p>Unpredictable/predictable challenging and potentially dangerous behaviour when in the community requiring skilled intervention by one staff member and require access to a further staff member (possibly shared support).</p> <p>Need a specific form of transport due to inability to access public transport because of sensory and/or complex behavioural needs. Requires a skilled worker to accompany due to behaviours.</p>

Band 6

Number of hours of care & support per week, per citizen	88 -102
Fully Inclusive Guide Price	£1664.73/week (2020/2021)

Examples of needs that may need to be met and managed for service users assessed as being within Band 6:

Managing Nutrition	Maintaining Personal Hygiene	Managing Toileting Needs
<p>Problematic PEG feeding - requiring frequent intervention outside the usual PEG maintenance routine (pulling out/regurgitation). Requires skilled intervention.</p> <p>Dysphagia/specialist diet - requires input from other professionals (e.g. SALT). Liquidised diet requiring monitoring and thickeners in fluids. Unable to feed independently requires skilled intervention (positioning etc.).</p> <p>Self-neglect resulting in refusing to eat. Eating disorders/anxieties around food needing frequent skilled intervention. Requires structured routine around all mealtimes with close supervision.</p> <p>Unable to participate in any aspect of food preparation or feed themselves.</p>	<p>Unable to maintain any aspect of personal hygiene, requires assistance with all aspects of personal care and transfers, unable to assist, no awareness of needs, requires support of at least two people.</p> <p>Through behaviour and or cognitive impairment does not engage with any personal care routines and requires skilled support from 2 people to maintain hygiene.</p>	<p>Unable to use the toilet due to being doubly incontinent and significant risk of skin breakdown requiring frequent skilled intervention. No awareness when need intervention/unable to communicate when need intervention.</p> <p>Problematic maintenance of colostomy bag/catheter requiring frequent skilled intervention.</p> <p>Requires frequent risk management around behaviours relating to smearing/manual evacuation/sensory needs resulting in eating soiled pads/gloves/eating faeces.</p> <p>Unable to use the toilet due to mobility/cognitive problems and requires hoisting/hands on support from at least 2 carers.</p>
Being appropriately clothed	Being able to make use of the adult's home safely	Maintaining a habitable home environment

<p>Unable to manage any element of dressing due to significant physical/cognitive impairment. Requires support of more than one person.</p> <p>Needs frequent skilled intervention due to removing clothing (sensory/behavioural) at home and in the community - requires support of at least one person.</p>	<p>Unable to recognise any risks in the home or take appropriate action in an emergency - requires close supervision at all times (24 hours). Requires skilled intervention.</p> <p>Unable to access any areas in the home without support (significant mobility difficulties), unable to move around the environment safely without the support of at least one person.</p> <p>Support of at least one person needs to be immediately accessible at all times (24 hours) to address arising issues - anxiety/behaviours/safety of self/safety of others/significant property damage.</p>	<p>No awareness of own environment and need to maintain for safety and comfort. Cannot participate in any domestic activities.</p> <p>Awareness of need to maintain environments but cannot participate in any domestic activities due to significant physical impairment.</p> <p>Very limited awareness of own environment and need to maintain for safety and comfort. Cannot participate in any domestic activities due to their cognitive ability.</p>
<p>Developing and maintaining family and other personal relationships</p>	<p>Accessing and engaging in work, training, education or volunteering</p>	<p>Making use of necessary facilities or services in the local community, including public transport and recreational facilities or services.</p>
<p>Unable to maintain family and other personal relationships - has a significant impact on wellbeing/behaviours. Requires frequent staff intervention.</p> <p>Constant supervision required due to frequent arising conflicts/inappropriate behaviours (relationships/sexual contact). Requires intervention of at least one member of staff.</p> <p>Current/historical safeguarding concerns/court orders requiring supervised contact with family members/others.</p>	<p>Unable to engage in work or learning because of profound cognitive impairment or behavioural difficulties.</p> <p>Unable to engage in work or learning because of profound physical impairment.</p>	<p>Unable to recognise any risks in the community or take appropriate action to safeguard themselves when out and about - requires close supervision at all times when out - Requires skilled intervention by more than one staff member.</p> <p>Unpredictable/predictable challenging and potentially dangerous behaviour when in the community requiring skilled intervention by more than one staff member.</p> <p>Need a specific form of transport due to inability to access public transport because of sensory and/or complex behavioural needs. Requires more than one skilled support worker to accompany due to behaviours.</p>

Appendix 2 – Open Book

Listed below are the cost elements which the Council is likely to validate when you are asked to submit an open book template to support the costs you have submitted for a care package.

Care costs

- Qualified Nursing Staff
- Care Staff
- Catering, cleaning and laundry staff
- Registered Manager (and Deputy)
- Administration & Reception
- Agency staff
- Other home staff
- Recruitment costs
- Training expenses (fees, facilities, travel and materials)
- Registration fees (including DBS checks)

Accommodation costs

- Food
- Utilities (gas, oil, electricity, water)
- Repairs and maintenance (revenue costs)
- Grounds maintenance & upkeep (incl handyman)
- Contract maintenance of equipment
- Insurance
- Medical supplies (including medical equipment rental)
- Domestic and cleaning supplies
- Trade and clinical waste
- Continence products
- Other non-staff current expenses
- Property cost - rent/mortgage/lease/loan etc

Corporate overheads

- Central / Regional Management
- Support Services (finance / HR / Payroll / legal etc.)
- Other overheads

Appendix 3 – How will I receive notification from the Council of new care packages?

The following guide applies to all service users under 65 years old, for whom the Council is seeking to find a residential or nursing home placement. This includes long-term, short-term, temporary and emergency respite placements. Only those providers who have applied to join the Flexible Contracting Arrangement and have been notified by the Council as having been successful will receive future notifications.

All referrals for new packages of care will be received via the Council's CareMatch Portal. You can register/log on using the below link once you are awarded a contract:

[CareMatch Portal](#)

Support to assist with your application is available at:

[CareMatch Portal information](#)