

# Birmingham Libraries Joining Form

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Title: \_\_\_\_\_ Date of Birth: \_\_ / \_\_ / \_\_\_\_\_ Postcode: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Home No. \_\_\_\_\_

## Under 16:

Guarantor Name: \_\_\_\_\_

Address if different from above: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Concessionary Status:** you may qualify for concessionary status if any of the below apply. Proof of benefit will be required.

Receipt of benefit? YES / NO

Visual impairment or Dyslexia? YES / NO

Learning Difficulties? YES / NO

Disability that impacts on your use of the library? YES / NO

**Library Notices :** You can select Email where you will receive a reminder 7 days before your item(s) are due back and a reminder when your membership is due to expire. You can receive notices by text but this does not include the reminders and there is a cost to the Library Service.

Email: \_\_\_\_\_ YES / NO

Mobile No.: \_\_\_\_\_ YES / NO



## Information about library membership

You are entitled to one card that can be used in all Birmingham Public Libraries. You must provide one proof of name and address from the list below (items marked \* must be no more than two months old).

Driving Licence / Medical Card / Council Tax / Tenancy Agreement or Rent Book / Utility Bill\* / Credit/Charge Card Bill or Bank Statement\* /Other Official Letters\*/TV Licence

**15 or under** you will need a parent, carer or a responsible adult over 18 in the family to act as guarantor. As guarantor you undertake to be responsible for items borrowed, internet usage and any charges incurred through loss or damage.

If you are **between 16 and 17yrs old** we will accept a student card, letter from your school or college or other appropriate identification.

**Renewals** - You can renew most items (up to a maximum of 3 times) in person, by telephone, or online. If you telephone please have your library card to hand. If an item has been reserved it cannot be renewed. Ensure you leave enough time to return your item if you are unable to renew it.

**Reservations** - If the item you require isn't available, you may reserve it online or at any library.

**Notices** - if you reserve an item a notice will be sent to you when it is ready for collection. You will receive a notice if you have overdue or lost items. Reminder notices will only be sent if you select to have notices by email.