



Council Tax Reference Number:

Application For Council Tax Discount – Disabled Facilities

**Return to: Birmingham City Council, Revenues and Benefits, PO Box 5,
Birmingham, B4 7AB**

WHO QUALIFIES

For the reduction to be awarded, the property must be the permanent residence of at least one person with a disability. No additional reductions will be awarded if more than one disabled person lives in the property. The disabled person may be an adult or child living within the household. The form needs to be completed by the person liable for Council Tax purposes if the disabled person is not the named person on the Council Tax bill.

In order to qualify for this reduction, a person must be substantially and permanently disabled (whether by illness, injury, congenital, deformity or otherwise). The property must have been adapted to meet the needs of this disability.

REDUCTION ENTITLEMENT

If a disability reduction is awarded then the Council Tax bill will be reduced to the valuation band immediately below the current band. For example, if a property has been placed in a band C and a disability reduction is granted then the property banding will be amended to that of B. Band A is the lowest, so if you are already in this band, we will reduce your bill by the equivalent of one-ninth of Band D. It should be noted however, if you are in receipt of Council Tax Support or other discounts/ exemptions then the bill will automatically be amended to reflect this. A refund will only be issued for any overpayments that have been made. An amended bill will be issued to you showing this information.

Section A - Council Tax Payer:

Name:

Address:

Telephone:

Email Address:

Section B – Details of the Disabled Person

Name:

Does the person live here permanently?

If yes, what date did the person move in?

Please answer the following questions:

Section C:

Is there a room used mostly by the person with a disability to meet their special needs? YES/NO

Please Give details of the use of the room: For example *A room used to store wheelchairs or dialysis equipment.

Is there an extra bathroom or kitchen used to meet the special needs of the person with a disability? YES/NO

What Date was this extra bathroom or Kitchen Installed

3. Does the person use a wheelchair indoors? YES/NO
If Yes, please confirm the date the wheelchair started to be used indoors

4. Please provide any further details to support your application

Birmingham City Council has a duty to maintain accurate records for billing and collection of Council Tax. In order to meet this requirement, the City periodically reviews all records including those where allowances, discounts and reliefs are granted. These records may be checked by using information already held by the City and its partner organisations, such as credit reference agencies, to identify cases where such allowances, discounts and reliefs no longer apply.

Declaration

I declare that the information that I have given is correct and complete to the best of my knowledge. I understand that the Council may make enquiries to verify the information I have given.

I will notify you immediately if my circumstances change which will affect the amount of Council Tax I am charged.

Signed _____ **Date** _____

Print name _____

Telephone number _____

Email address _____