

Application for Prior Notification of proposed demolition

VALIDATION CHECKLIST

This type of application should be submitted in accordance with the requirements shown in this checklist. If not, the application may be declared invalid and not determined or processing may be delayed.

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If you prefer, you can complete your application form online and submit supporting documents and fees by post, this could delay the validation of your application.

National Application Requirements – Mandatory Information

Application Form <ul style="list-style-type: none"> • Prior notification for demolition form 	<input type="checkbox"/>
Application Fee You must provide the appropriate fee for the proposed development when the application is submitted, failure to submit the correct fee will result in the application being declared as invalid Download the fees schedule for all English applications here	<input type="checkbox"/>
Plans and Drawings Location Plan All applications must include a location plan which should: <ul style="list-style-type: none"> • Be at a scale of 1:1250 or 1:2500; • Show the direction of North and identify sufficient roads and/or buildings on land adjoining the application site to ensure that the exact location of the application is clear • Show the application site outlined in red, which includes all land necessary to carry out the proposed development • Show any other land owned by the applicant, close to or adjoining the application site, outlined in blue. Site Plan All applications must be submitted with a site plan (sometimes called a block plan) which should: <ul style="list-style-type: none"> • Be at a scale of 1:500 or 1:200; and • Show the direction of North and proposed development in relation to the site boundaries and other existing buildings, both on the site and adjacent to it, with dimensions including those to the boundaries. • The site plan should also include the following, unless these would not influence or be affected by the proposed development: 	<input type="checkbox"/>

<p>Application Form</p> <ul style="list-style-type: none"> • Prior notification for demolition form 	<input type="checkbox"/>
<ul style="list-style-type: none"> • All buildings, roads and footpaths on land adjoining the site including access arrangements; • All public rights of way crossing or adjoining the site; • The position of all trees on the site and those on adjacent land; • The extent and type of any hard surfacing; and • The type and height of any boundary treatment including walls or fencing where proposed. 	<input type="checkbox"/>
<p>A statement and photograph</p> <p>That a notice has been posted on site advising of the proposed demolition. The site notice must include</p> <ol style="list-style-type: none"> The name of the applicant; A description, including the address, of the building or buildings which it is proposed to be demolished; A statement that the applicant has applied to the local planning authority for a determination as to whether the prior approval of the authority will be required to the method of demolition and any proposed restoration of the site; The date on which the applicant proposes to carry out the demolition, and The name and address of the local planning authority, and which is signed and dated by or on behalf of the applicant. 	<input type="checkbox"/>
<p>Method of Demolition</p> <ul style="list-style-type: none"> • Details of the method of demolition and site restoration details will need to be provided 	<input type="checkbox"/>
<p>Statement</p> <ul style="list-style-type: none"> • Evidence that the developer has given notice of the proposed development in accordance with A3(1) of part 24 of schedule 2 to the Town & Country Planning (General Permitted Development) Order 1995. 	<input type="checkbox"/>

Monitoring

<p>Equalities Monitoring Form</p> <ul style="list-style-type: none"> • It would help us if you could complete our Equalities Monitoring form so we can check there is a fair planning process for all. Monitoring is essential if we are to address the needs of all sections of the community. It will help us fulfil the Government's aim to build sustainable and inclusive communities and to reduce social exclusion. 	<input type="checkbox"/>
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