

Declaration

If you wish to access services through Birmingham City Council, please read the information below.

- I confirm that it has been explained to me that care and support services which are arranged by Birmingham City Council are subject to a financial assessment, and I may have to make a financial contribution towards any services I receive.
- I understand that any charge will be effective from the day my care services began, and the amount that I pay will depend on my individual financial assessment.
- I understand that care services which are subject to a financial assessment include, but may not be limited to, the following:
 - Care in a Residential or Nursing Care Home
 - Care at home
 - Attendance at a Day Centre
 - Direct Payments
 - Shared Lives placement
 - Supported Living
- I understand that in most cases a financial assessment will be completed after care services have commenced, and that I am able to obtain an estimate of my contribution by using the online Care Contributions Estimator:
www.birmingham.gov.uk/care-estimator
- I understand that Birmingham City Council may contact the Department for Work and Pensions (DWP) to verify any personal information they may hold about me that is relevant to my financial assessment. I understand this information is required to carry out my financial assessment, and to verify my entitlement to benefits.
- I understand that Birmingham City Council may contact me (or my financial representative) for further information relating to my financial assessment, and that contact may be made by telephone, email, or in writing.
- I understand that I may be asked to pay for the full cost of my care services if I am a single person and my capital is above £23,250, or if I have a partner and our joint capital is above £46,500.
- I understand that some residential care homes charge a top-up payment, and that if I have care in a residential care home the top-up will be charged in addition to the contribution that Birmingham City Council have assessed that I must pay.

- I understand that my financial assessment will be recalculated every year following the introduction of new benefit rates by the government. I also understand that, in addition to the annual recalculation, my financial assessment will be periodically reviewed, and I may be contacted by Birmingham City Council at any time for further information.
- I understand that when my financial assessment is reviewed my contribution may increase, decrease, or stay the same.
- I understand that, following the completion of my financial assessment, I must notify Client Financial Services if my financial circumstances change.
- I understand that I am not obliged to have a financial assessment, and that if I choose not to have a financial assessment Birmingham City Council will charge me the full cost of my care services.

If you need to notify us of a change in your financial circumstances, please contact:

Client Financial Services
PO BOX 16436
BIRMINGHAM
B2 2ZE

0121 303 2976
clientfinancialservices@birmingham.gov.uk

GDPR/Data Protection Act 2018

The personal data collected in this declaration form will be used for the purpose of proceeding with your financial assessment.

Your personal data may also be shared with third parties, other Local Authorities or associated health services where there is a legal requirement to do so. Your personal data will never be shared for marketing purposes. The Council is under a duty to protect the public funds it administers and may also use the information you have provided on this form within the Council for the prevention and detection of fraud, to check its accuracy, prevent or detect crime, protect public funds, or where otherwise required or permitted by law. Full details of who we may share your personal data with are outlined in our privacy notice.

You have certain rights in respect of the personal data we hold about you. These are set out in the council privacy notice, along with details of the Council Data Protection Officer and Information Governance Team.

You can view the full privacy notice at;

www.birmingham.gov.uk/info/20154/foi_and_data_protection/384/privacy_statement/3

You can request a hard copy by writing to:

Corporate Information Governance Team
PO Box 16366
Birmingham
B2 2YY

infogovernance@birmingham.gov.uk