

Gun Quarter On-street permit parking places

Annual Season Tickets - Available to employees of businesses in the area only

Business season tickets can be purchased by employees of businesses in the area shown within the line on the map below (the scheme area). Employees of businesses with frontages within the boundary, plus the lengths of Mott Street and Hanley Street outside the boundary can apply for season tickets.

Season ticket holders can park in empty on-street Pay and Display parking bays within the scheme area.

Season tickets are required during the permitted hours set out in the Order:

- 8:00am to 6:00pm every day

A season ticket is only necessary within the restricted times displayed on the permit bay signs.

Conditions of issue

1. A season ticket will only be issued once the following evidence has been uploaded:
 - proof of ownership of vehicle (Vehicle Registration Document (V5C) or vehicle insurance document), and
 - proof of employment in the area (confirmation from employer on company letterhead required)The name on the proof of ownership and proof of employment must be the same.
2. A season ticket may be withdrawn if it has not been used according to the conditions of issue. Refunds will not be given.
3. The season ticket is only valid for use in the Pay and Display bays within the scheme area and for the vehicle stated on the season ticket.
4. The Parking Section must be notified immediately of any change of vehicle or other details. A Penalty Charge Notice (PCN) may be issued to any vehicle left without a valid season ticket.
5. The season ticket will become invalid if the season ticket holder:
 - is no longer employed within the scheme area, or
 - no longer owns the vehicle to which the permit was issued
6. A season ticket may be purchased for the following classes of vehicle:
 - passenger vehicles
 - goods vehicles not exceeding 5 tonnes maximum gross weight
 - motorcycles
7. If the season ticket is no longer needed, a season ticket holder can email a request for it to be cancelled. A refund will be made of any days remaining on the season ticket. The refund will be calculated from the day after the receipt of the email cancellation request and an admin fee will be applied.
8. An admin charge will be made for a temporary permit and change of permit details. All charges are subject to annual review.
9. Only one season ticket will be issued per employee and will only be valid for one vehicle.
10. Purchase of a season ticket does not guarantee availability of a parking space. If spaces are not available, season ticket holders will have to make alternative parking arrangements.

