

HMO Fees 2022 to 2023

Summary Sheet

On 09 March 2022 the Licensing and Public Protection committee (LPPC) approved the revised HMO mandatory Licence fees and charges. This took effect from 31 March 2022 for applications where a new licence would be issued in the financial year 2022/23 or where a late application was received on 31st March 2022 or later for a licence that expired at any time before.

The fees have been calculated to accurately reflect the true cost of administering and processing licences and the introduction of a new process for determining licences from 2022/23 that will include a pre licence inspection.

There is no longer a reduction for being a member of an accreditation scheme such as MLAS and the cost of a new and renewal application is the same as the time spent processing either applications is the same.

The fees are split into a non-refundable application fee and a licence fee. This split is required further to case law set by R (Hemming and Others) vs Westminster City Council. The fees are also calculated based on the size of the property.

Licence Fees for on-line applications 2022 to 2023

| Type of Fee | HMO Occupants 5 Persons | HMO Occupants 6 to 11 Persons | HMO Occupants 12+ |
|-------------------------------------|----------------------------|----------------------------------|----------------------|
| Persons Part A (application fee) | £420 | £470 | £515 |
| Part B (licence fee) | £705 | £745 | £785 |
| Total | £1125 | £1215 | £1300 |

Fees for optional HMO services 2022 to 2023

| Description | Fees |
|----------------------------------|------|
| Fee Paper application to send | £20 |
| Paper application to process | £65 |
| Advice visit | £200 |