# **COVID-19 Cleaning Schedule example**

If the item has body fluids where no blood is present on it then clean with detergent and water then disinfect with 1000 **Cleaning Schedule example**  AU = After Use D = Daily W = Weekly M = Monthly

| **Department** |  |
| --- | --- |
| **Week Commencing** |  |

| **Task/Equipment** | **Staff group** **responsibility** | **Cleaning Product** | **Frequency** | **Mon****\_\_\_\_** | **Tues****\_\_\_\_\_** | **Wed****\_\_\_\_** | **Thurs****\_\_\_\_\_** | **Fri****\_\_\_\_\_\_** | **Sat****\_\_\_\_\_** | **Sun****\_\_\_\_\_** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Office Equipment** |  |  |  |  |  |  |  |  |  |  |
| Computer keyboards | Ward Clerk | Detergent /Universal sanitising wipe | W |  |  |  |  |  |  |  |
| Desk | Domestics | Detergent / Universal sanitising wipe | W |  |  |  |  |  |  |  |
| General accessories, i.e. staplers, in trays, hole punchers | Ward Clerk | Detergent / Universal sanitising wipe | M |  |  |  |  |  |  |  |
| Printers/Fax machines/Photocopier/Screens | Ward Clerk | Detergent/Universal sanitising wipe | W |  |  |  |  |  |  |  |
| Telephones | Ward Clerk | Detergent / Universal sanitising wipe | D |  |  |  |  |  |  |  |
| **Respiratory Equipment** |  |  |  |  |  |  |  |  |  |  |
| Oxygen/suction Equipment portable and wall | Nursing staff | Detergent / Universal sanitising wipe | D and AU |  |  |  |  |  |  |  |
| Portable nebulisers | Nursing staff | Detergent/ Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Oxygen humidifier | Nursing staff | Detergent /Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| **Clinical Equipment** |  |  |  |  |  |  |  |  |  |  |
| Bladder scanner | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Blood Glucose machine | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Blood Pressure Cuffs | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Couch | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Dinamap Machine | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Dressing Trolleys | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Drugs Cupboard | Nursing Staff | Detergent / Universal sanitising wipe | W  |  |  |  |  |  |  |  |
|  Drug fridges | Nursing Staff | Detergent | W  |  |  |  |  |  |  |  |
| Drug Trolleys | Nursing Staff  | Detergent | W |  |  |  |  |  |  |  |
| ECG machine | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Integral Sharps trays | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| IV/enteral feeding Pumps and syringe drivers | Nursing Staff | Detergent /Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| IV Stands (include wheels) | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Notes/Care plan Trolleys | Nursing Staff | Detergent/ Universal sanitising wipe | W |  |  |  |  |  |  |  |
| Oxygen Saturation probes | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Portable suction | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Resuscitation Trolley | Nursing Staff | Detergent/ Universal sanitising wipe  | W and AU |  |  |  |  |  |  |  |
| Stethoscopes | Nursing/Medical staff | Detergent / Universal sanitising wipe | Before and AU |  |  |  |  |  |  |  |
| Tympanic thermometer | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Weighing scales | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| **Daily Living/Mobility Aids** |  |  |  |  |  |  |  |  |  |  |
| Baths | Nursing | Detergent/ Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Bedpan holders | Nursing Staff | Detergent / Universal sanitising wipe | AU |  |  |  |  |  |  |  |
| Commodes | Nursing/Rehab | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Cushions | Nursing Staff | Detergent / Universal sanitising wipe | AU |  |  |  |  |  |  |  |
| Hoists | Nursing/Rehab | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Macerator  | Nursing Staff | Detergent | D  |  |  |  |  |  |  |  |
| Mattresses | Nursing Staff | Detergent / Universal sanitising wipe | AU |  |  |  |  |  |  |  |
| PAT slides | Nursing | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Patient zimmer/mobility frames | Nursing/Rehab | Detergent / Universal sanitising wipe | W and on return to department from patient |  |  |  |  |  |  |  |
| Pillows | Nursing Staff | Detergent / Universal sanitising wipe | W and upon discharge |  |  |  |  |  |  |  |
| Raised toilet seats**When in situ** | Nursing/Rehab**Domestic staff** | Detergent / Universal sanitising wipe **Detergent** | W and AU**Daily** |  |  |  |  |  |  |  |
| Washbowls | Nursing/Rehab | Detergent | AU |  |  |  |  |  |  |  |
| Wheelchairs | Nursing/Rehab | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| **Miscellaneous** |  |  |  |  |  |  |  |  |  |  |
| Danicentres- Inside | Nursing Staff / Domestic Staff | Detergent | W |  |  |  |  |  |  |  |
| End of Bed Alcohol gel Dispenser/holders | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Plastic folders for patients notes | Nursing Staff | Detergent / Universal sanitising wipe | W and AU |  |  |  |  |  |  |  |
| Storage racking system | Nursing Staff | Detergent | Monthly |  |  |  |  |  |  |  |

If the item has blood or body fluids containing blood on it then clean all area with detergent and water then disinfect with hypochlorite 10,000ppm available chlorine should be used. (Please check manufacturer’s instructions to check product is compatible).

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Alternatively Sporicidal wipes maybe used.

Variations on this schedule will occur for equipment used for patients with MRSA, Clostridium Difficile and other infections. Please refer to the relevant policy or discuss with the infection control link

These schedules are based on the NPSA (2007) The National Specifications for Cleanliness in the NHS: A Framework for setting and measuring performance outcomes.