

**MAINTAINED PRIMARY and  
SECONDARY SCHOOL BUDGET STATEMENT RECEPTION TO YEAR 11  
2021/2022 - BRIEFING**

## **Introduction**

The 2021/22 Primary and Secondary (Reception to Year 11) School budget shares (maintained schools only) have now been published and can be accessed via the following link:

[https://www.birmingham.gov.uk/info/20124/working\\_in\\_schools/788/budgets\\_for\\_schools\\_in\\_birmingham/4](https://www.birmingham.gov.uk/info/20124/working_in_schools/788/budgets_for_schools_in_birmingham/4)

The presentation of the budget follows the Department for Education guidelines.

The purpose of this briefing is to provide Primary and Secondary schools with additional key budget information for the financial year 2021/22. Contact names and email addresses are included within the relevant sections of this briefing note, where appropriate.

The contents of this briefing are broken down as follows:

1. The Overall Position
2. Source of Data for the Fair Funding Formula
3. Pupil Premium
4. Pay and Price assumptions
5. Insurance – rates for 2021/22
6. Notional SEN
7. Licenses
8. Devolved Formula Capital
9. Post 16 Grant
10. School's Financial responsibilities

### **1. The Overall Position**

The 2021/22 indicative DSG for Birmingham is £1,296m (including Academies) although this will change during the year as more accurate and up to date information becomes available (for example, on early years participation numbers). The allocation itself is in 4 blocks:

- Schools Block – covers Primary and Secondary schools provision (including academies) for reception to Year 11 and is the focus of this briefing. As reported to the Schools Forum in January 2021, pressures on the Growth Fund (for rapidly expanding schools) meant that the Minimum Funding Guarantee built into the 2021/22 formula (of 1.91%) is also the maximum funding guarantee – that is, funding gains are capped at 1.91% per pupil too.
- Early Years - the 2021/22 allocations to schools will be issued by the 31<sup>st</sup> March 2021 at the latest.
- High Needs - covers Special schools, Resource Bases and Mainstream schools (for Low Incidence, High Cost pupils). The 2021/22 allocations will be issued by 31<sup>st</sup> March 2021 at the latest.

- Central School Services Block – the amounts committed for 2021/22 have been agreed with School Forum.

The total DSG is kept ring-fenced from the Local Authority's other General Fund expenditure - as required under the National School Funding regulations.

## 2. Source of Data for Fair Funding Formula

The main data used to drive the formula are pupil numbers and these are based on the October 2020 pupil census. All the other data covering low prior attainment, free school meals etc. is provided by the DfE.

**Important Reminder** - Schools that are partners in Birmingham's additional places programme have received in-year funding allocations to support the growth in provision, as a school budget, with approval from the Secretary of State.

These expansion numbers are expressed as FTE's for funding purposes. So, for example, for a class of 30 pupils a school will receive funding for an additional 17.5 FTE's ( $30 \div 12 \times 7$ ) as provision for these pupils is from September 2021 to March 2022.

Schools new to the programme, or schools accepting to take additional forms of entry, will still receive appropriate in-year School Budget share addition from the Growth Fund.

## 3. Pupil Premium

Over and above Dedicated Schools Grant allocated via the formula, schools also receive additional funding in the form of the Pupil Premium grant. For 2021/22, funding per eligible pupil has remained at 2020/21 levels and will be £1,345 for primary pupils and £955 per eligible pupil in secondary schools from April 2021. Please note that DfE has changed the census date for calculating pupil premium from January to the previous October.

Further detail on Pupil Premium is available from the DfE website:

<https://www.gov.uk/government/publications/pupil-premium/pupil-premium>

## 4. Pay and Price Information

Pay and price cost pressures are an issue for Governing Bodies to consider when setting budgets. They should bear in mind the following:

- On 25 November 2020, the Government published its Spending Review and as part of that, the Chancellor announced that public sector pay will be "paused" for 2021/22.
- However, the Local Government Association (representing on-teaching staff pay) has said that it is not bound by this pay policy, but that pay awards will depend on the funding that local government receives through the financial settlement.

Employers Superannuation rate for APT&C staff is 35.4% for 2021/22.

Teachers' Pay Grant (TPG) and Teachers' Pension Employer Contribution Grant (TPECG) will no longer be paid to schools separately from 2021/22. Instead, DfE has rolled this into the overall national funding formula.

## 5. Insurance

The charges for 2021/22 are set out in the table below. Once again, charges have not been increased. A full copy of the cover is attached below:

Band – Pupils	Band Value (£)
0 to 149	2,850
150 to 299	4,450
300 to 449	8,200
450 to 599	10,880
600 to 749	16,230
750 to 999	21,050
1,000 to 1,249	26,410
1,250 to 1,499	31,760
1500 +	39,800

Maintained schools that wish to continue buying into the City's insurance scheme do not need to do anything<sup>1</sup> – BCC will arrange for the charges to be put through to schools. If schools alternatively wish to buy in insurance from an external provider, they are free to do so, provided it covers the areas of cover set out in the attached note. Department for Education have approved the extension of the Risk Protection Arrangement (RPA), an insurance arrangement previously only covered Academies, to permit Local Authority schools to also join the scheme. For any proposed changes to insurance arrangements you need to notify the City's Insurance Officer by the first week of April together with a copy of the insurance cover that will be provided by the new Insurer. Failure to notify the LA will lead to a charge being levied on the assumption that they wish to continue cover under the LA.

LA Insurance contact details are:

Insurance Section  
Zone 2 Ground Floor  
PO BOX 16340  
10 Woodcock Street  
Birmingham B2 2XR

## 6. Notional SEN

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<sup>1</sup> Academy schools are not eligible for this cover, as the Authority cannot procure insurance for assets or services that they do not control.

All mainstream schools are provided with resources to support pupils with additional needs, including pupils with SEND. Schools have an amount identified within their overall delegated School Budget Share budget, called the *Notional SEN budget*. It is for schools to provide appropriate support from the whole of its budget and many schools commission services to support pupils as part of the Local Offer, such as speech and language therapy, pastoral care and counselling services. Governing bodies of maintained schools and proprietors of academies must publish information on their web sites about the implementation of the SEN Policy and information on supporting children and young people with SEN. BCC expects clarity over how effectively the notional SEND is used.

## **7. Licenses**

The attached factsheet from the DfE sets out the 10 licenses that are covered by national agreements and for which individual schools (excluding post 16 academies and independent schools) will not need to pay in 2021/22. The authority has budgeted for the single charge it will receive from the DfE.

For any activity that is not covered by the 10 Licenses, schools will still be liable for payment.

## **8. Devolved Formula Capital**

Allocations will be notified to schools when made available from the DfE.

If you have any queries regarding Devolved Formula Capital please contact:  
Jaspal.madhar@birmingham.gov.uk

## **9. Post 16 EFA Allocations**

At the time of issuing school budgets, the ESFA had not yet notified the Authority of the 2021/22 post 16 Academic year allocations. Secondary Schools with post 16 provision will therefore not see anything in their statement at this point. As soon as the ESFA allocations are received the relevant schools will be notified and an updated notification will be published.

## **10. Schools Financial Responsibilities**

With delegated budgets, come delegated responsibilities and it is important that Schools understand that they are accountable for properly managing their budgets as set out in the Schools Financial Procedures Manual and Fair Funding scheme. Whilst Schools may employ third parties to assist them with their accounting functions, the ultimate responsibility for ensuring the appropriate use of public funds remains with the school's Accountable Officer. Schools are reminded of their obligation to set a balanced budget for the year or have a deficit repayment plan in place where this is not feasible for the 2021/22 financial year. Failure to discharge their financial responsibilities can result in delegation being withdrawn by the Council.

### **Finally:**

If you have any queries regarding your School Budget please email your query to:  
[fairfunding@birmingham.gov.uk](mailto:fairfunding@birmingham.gov.uk)

John Betts  
Interim Finance Business Partner  
Education & Skills Directorate

## **Council Arranged Insurances**

Each of the insurances detailed below have covers arranged without imposition of a deductible i.e. cover is on a “ground up” basis and so there is no excess to be paid by the school in the event of a claim being submitted.

### **Public Liability**

The Council has a Public Liability Insurance Policy (including the property owners liability risk) and which provides an indemnity to the School/Council against claims made against it for compensation by third parties e.g. members of the public, visitors etc. who sustain either a personal injury or loss of or damage to their property as a result of negligence on the School/Councils part. Examples of potential claims would include a pupil tripping over a raised slab on a path, a visitor being injured by a slate falling from the school roof, a pupil injured due to inadequate supervision etc. The level of indemnity within the policy is £30m each and every occurrence unlimited in the aggregate.

In addition policy cover extends to include:

- Officials indemnity-provides cover for third party losses of a financial nature only e.g. claims for failure to educate, diagnose dyslexia etc. with a £5m limit of indemnity.
- Products liability subject to a £30m indemnity in the aggregate e.g. claims for poisoning resulting from the sale of confectionary.
- Libel & Slander subject to a £5m limit of indemnity.
- Liability associated with schools visits, whether in the UK or abroad.
- Motor Contingent Liability- in the event of the school being held legally liable for accidental bodily injury or damage to property due to the failure of an employees private motor policy whilst the vehicle was being used on school business.
- Medical malpractice cover- provides an indemnity, in the event of schools accepting children with complex medical needs into mainstream education

### **Employers Liability**

This type of insurance protects the Employer against its legal liability for claims made against it by employees seeking compensation as a result of personal injury or disease and which result from the negligence of the employer e.g. a teacher tripping over a worn carpet or slipping on a wet floor etc. The policy has a limit of indemnity of £25m per incident.

### **Employees Personal Accident Scheme**

Personal Accident Insurance is designed to provide compensation to employees for work related injuries where there is no negligence on the part of the employer. Although this type of insurance is not a statutory requirement the Council has an Employees Personal Accident Scheme for its employees which has a Capital Sum upon death of five times earnings and a lower level of benefits based as a percentage of the Capital Sum depending upon the severity of the injury.

### **Material Damage**

Policy cover is arranged for damage to the school premises, including all contents, in the event of it being caused by either fire, lightning or explosion. In addition cover is extended to include damage caused in such circumstances by terrorist acts.

### **Engineering**

Engineering insurance is arranged to provide independent Statutory inspections of specific items of plant and equipment e.g. the six monthly inspection of lifts or lifting tackle etc. For health and safety reasons it is designed to identify any defects in plant which could be dangerous and therefore require an immediate rectification, or to identify minor defects which may be attended to within future maintenance programming. This cover (which for lifts is a statutory requirement) compliments any routine servicing or maintenance of the items which may have been arranged.

### **Fidelity Guarantee & Cash**

The Council has arranged insurance against the risk of loss of monies resulting from fraud being committed by employees up to a limit of indemnity of £10m. This cover is complemented by a cash insurance which provides cover for the theft of cash (from safes for example) by third parties.

### **Motor Vehicle**

In the event of a motor vehicle (mini-bus) being provided to the school by the LEA cover is arranged on a fully comprehensive basis to include both damage to the vehicle and any third party claims. In addition cover includes an uninsured loss service used to seek recovery of costs in the event of a third party being to blame.

## **Copyright Licencing**

The Department for Education (DfE) buys copyright licences for all state-funded primary and secondary schools in England – covering schools for almost all their copyright requirements.

Purchasing these licences directly means that DfE can save schools money and the administrative time involved in applying for many different licences.

The licences mean you can copy, re-use and share content from a wide range of sources within your school for non-commercial, educational purposes.

Your school leadership (head and chair of governors) needs to make sure that:

- all intended activities are covered adequately by the licences
- all staff follow the terms and conditions

For more information on what content you can use, and how to gain other permissions, visit [Copyright and Schools](#).

The copyright licences cover a range of content from printed materials to radio and TV broadcasts:

- [Copyright Licensing Agency](#), for copying text and still images from most books, journals and magazines plus a range of digital publications
- [Printed Music Licencing Ltd](#), for copying and arranging from printed music publications. The Copyright Licensing Agency administers this [licence](#)
- [NLA Media Access](#), for copying from newspapers and magazines. The Copyright Licensing Agency administers this licence and has information on [copying from print and digital newspapers](#)
- [Educational Recording Agency](#), for recording and use of radio and television programmes and clips, including catch-up services like BBC iPlayer, for educational use. The Centre for Education & Finance Management administers this licence and [operates a helpdesk for schools providing information about the licence](#)
- [Performing Right Society Ltd](#), for musical performances. The Centre for Education and Finance Management administers [this licence](#)
- [Phonographic Performance Ltd](#), for playing recorded music. The Centre for Education and Finance Management administers [this licence](#)
- [The Mechanical Copyright Protection Society](#), for making CDs and DVDs containing copyright music. The Centre for Education and Finance Management administers [this licence](#)
- [Filmbankmedia](#) and [Motion Picture Licensing Company](#) for showing films
- [Christian Copyright Licensing International](#) for copying and projecting hymns and other Christian music

If you require a copy of any of these licences, or further information about them, you should contact the relevant copyright management organisation (or, where applicable, its agent) listed above.

We encourage schools to make the best use of these licences. For example, the [Educational Recording Agency](#) offers links to broadcast resources and provides a collection of case studies showing how teachers use television and radio effectively in their lessons.

The Mechanical Copyright Protection Society licence allows schools to make recordings of student performances and sell copies to generate income.

The licences don't cover:

- images on websites, unless the website is covered by the CLA or NLA Media Access – you can check using CLA's [Check Permissions tool](#)
- content accessed directly from YouTube
- some extra-curricular activities, for example showing films to a paying audience; please visit the [Copyright and schools](#) website for more information

The CLA's [Check Permissions tool](#) enables you to check whether you can copy from a particular publication under the terms of the CLA and NLA Media Access licences. (Remember that images copied under these licences are covered for internal distribution within the school, but not for sharing on a public facing website.) It also helps you to check whether you can copy from a particular publication under the terms of the Schools Printed Music Licence.

Educational establishments covered by the DfE scheme:

- local-authority-maintained schools (including maintained nurseries)
- academies
- free schools
- special schools (these are schools for children with special educational needs or disabilities)
- non-maintained special schools
- pupil referral units (these provide education for children who can't attend a mainstream school)

Educational establishments not covered by the DfE scheme:

- sixth-form colleges
- local-authority-maintained schools that provide only for 16- to 19-year-olds
- academies that provide only for 16- to 19-year-olds
- independent fee-paying schools



Version control

v1.1	Correction to LGPS superannuation rate