

Driver (Badge) Grant/Collection Application

Please Note: We can only accept applications that have already: passed the knowledge test; completed a medical; passed disability awareness training; driving seminar and test and sent and received a DBS.

SECTION 1. Licence requirements

Licence type (please tick): Hackney Carriage <input type="checkbox"/> Private Hire <input type="checkbox"/>	Licence period (please tick): 1 Year <input type="checkbox"/> 2 Year <input type="checkbox"/> 3 Year <input type="checkbox"/>
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SECTION 2. Details

Title (please tick): Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/> (please state):	I am 18 years old or over. Please tick Yes <input type="checkbox"/> No <input type="checkbox"/> Date of Birth:
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National Insurance Number:

Surname: _____ Forenames: _____

Please also state any other names you have previously been known by:

Address:

First line of address:

Line 2:

Line 3:

Town/City:

Postcode:

Contact telephone numbers: (This will be the number we will call to make payment so you must have access to this number during office hours)

Email address: (We will correspond with you by email)

SECTION 3. DVLA driver licence

DVLA licence number:

Check code – Please visit <https://www.gov.uk/view-driving-licence> to obtain this code:
 (upper and lower case letters)

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SECTION 4. Convictions, Motoring endorsements or Cautions (Please continue on a separate page if necessary and submit with your application)

Have you ever been found guilty, cautioned or convicted for ANY offence in the UK or abroad?
 (Please note this means ALL offences, not just motoring endorsements (including fixed penalties) however long ago they happened. Please be aware: Failure to disclose all convictions, cautions and endorsements may affect the outcome of your application).

Yes If 'yes' please list below. No

Offence	Court	Date	Penalty or Sentence

SECTION 5. Medical

Are you medically fit to drive? (please tick)

Yes No

If 'no' please provide details:

SECTION 6. Further information

Have you ever been refused a licence, or had a licence revoked by this or any other Council?
(please tick)

Yes No

If 'yes' please provide full details:

Do you hold a current Hackney Carriage or Private Hire licence with any other authority?

Yes No

If 'yes' please state:

Name of Council:

Badge Number:

Date of Expiry:

Have you ever lived in a country other than the UK? *

Yes No

If 'yes' please provide details below:

County	Address	Dates: from and to	

* Anyone who has lived anywhere other than the UK over the age of 18 will need to provide a certificate of good conduct or statutory declaration and a reference (a Statutory declaration is for asylum seekers only, proof will be requested).

Anyone who arrived to the UK before the age of 18 will need to provide proof. (Examples of proof can be from school, doctors, college, home office, old passport etc.)

Do you have the right to live and work in the UK?

Yes No

Please note: You are required to provide proof of your right to work in the UK.

Name of Private Hire Operator that you will work for?

SECTION 7. Checklist

I confirm that I have uploaded the following documents required with my application:
(please tick yes)

▪	DVLA licence and driving licence check code	<input type="checkbox"/>
▪	Valid DBS certificate and code if you have signed up to the update service	<input type="checkbox"/>
▪	Passport	<input type="checkbox"/>
▪	Disability Awareness Training certificate	<input type="checkbox"/>
▪	Driving Test certificate	<input type="checkbox"/>
▪	Certificate of good conduct or statutory declaration with reference	<input type="checkbox"/>
▪	Proof if arrived to the UK before the age of 18 (if applicable)	<input type="checkbox"/>
▪	Proof of right to work in the UK	<input type="checkbox"/>
▪	Operators form	<input type="checkbox"/>

SECTION 8. Declaration

Please read the following declaration carefully, DO NOT submit this form if any part of the following declaration is not true.

By submitting this application form I confirm the information I have supplied above and in any attachments or additional documents supplied in support of this application, is true to the best of my knowledge and belief. I understand I may be prosecuted if I make a false statement, or omit any relevant information in the completion of this application. I am the person named above and I have either completed the application myself or have satisfied myself the information submitted on my behalf is accurate.

Ticking this box indicates you have read and understood the above declaration

Your Name:

Date:

The information you provide is confidential and subject to the requirements of the Data Protection Act 2018. This personal data will be held and processed by Birmingham City Council for the purpose(s) of ensuring compliance with legislative requirements. The personal details you provide may also be shared as part of any statutory duties requiring such disclosures and to protect the public funds it collects and administers. Any data may be used to prevent fraud or the misuse of resources. For further information of our privacy notice, please visit www.birmingham.gov.uk/privacy