

## Payment Options

**In person** - Please call the cemetery/crematoria to book an appointment where you can come into the office during opening hours to pay via credit or debit card.

**By Phone** - Once the forms have been received by the office staff please call the cemetery/crematoria to make payment over the phone by credit or debit card.

***Please note, card details are taken verbally for one time payment use only and are not retained in anyway.***

**Payment by cash or cheque cannot be accepted.**

Please visit  
[www.birmingham.gov.uk/directory/1/cemeteries\\_and\\_crematoria](http://www.birmingham.gov.uk/directory/1/cemeteries_and_crematoria)  
for cemetery and crematoria opening times,  
addresses and contact numbers.

## Application Form

### Mini Grave Plus vase



**Prices are normally reviewed annually but are subject to change at any time. You should check that the price is correct before completing the application.**

**Important points to note prior to application.**

**Mini Grave plus Vase**

These Mini Grave Memorials are placed below ground and the price includes the Unit, Flower Vase and Ornamental Gravel.



For Memorial Inscriptions on the Mini Graves you can contact a Stonemason of your choice who will quote you for any inscription work including motif/photos required.

A memorial Permit will need to be completed with the stonemason and submitted to the Cemetery Office.

Personal names/terms of affection are permitted only if approved by Bereavement Services staff. The City Council reserves the right to refuse any inscription that is deemed to be unacceptable for display in a public place.



The City Council cannot be held responsible for any damage whether accidental or wilful that may occur to the plaque or the Mini-Grave whilst in the crematorium/cemetery grounds.



No items such as vases, trinkets, balloons etc, may be placed by or attached to the Mini Grave and the City Council reserves the right to remove any unauthorised items without prior notice.



***You may detach this page and keep it for your records.***

**MINI-GRAVE APPLICATION**

Cemetery .....

Mini-Grave Section & Number: .....

Name of Applicant.....

Address .....

..... Post code.....

Tel No ..... E-Mail .....

**NB. This Memorial is leased for 75 years from application.**

Signature.....

*By signing above you also agree to the "points to note" within this application form. Applications will not be accepted unsigned.*

**DATA PROTECTION ACT 2018**

Personal information provided on this form will be kept confidential and processed by Birmingham City Council in accordance with the data protection act 1998. Birmingham City Council may contact me in relation to the administration of the exclusive right of burial and other cemetery information or services. In circumstances where it is unclear who is the registered owner of an exclusive right of burial to grave, the registered owner's name will be released to family members or a funeral director who requests this information. This information will not be disclosed for commercial purposes.

**FOR OFFICE USE ONLY**

Date Received	Grant Number	Register Number	Receipt Number	BACAS Updates On
.....	.....	.....	.....	.....